

APPROVED MINUTES
RHODE ISLAND STATE PILOTAGE COMMISSION MEETING
JUNE 4, 2015
held at 235 Promenade Street, Room 250
Providence, Rhode Island 02908

<u>MEMBERS IN ATTENDANCE:</u>	<u>OTHERS IN ATTENDANCE:</u>
Capt. E. Howard McVay Jr., Chair Capt. Peter Fritz, Member Frank Floor, Member Larry Mouradjian, Member	Atty. Gary Powers, Legal Counsel , RPC Joanne Scorpio, Secretary, RPC Craig Ibbotson, Moran Shipping

*May meeting was cancelled due to lack of quorum.

I. REVIEW OF PREVIOUS MEETING MINUTES

Quorum being present, the Chair called the meeting to order at approximately 9:45 a.m.

Commissioners reviewed April 2, 2015 minutes. Member Larry moved to approve the minutes; The April 2015 minutes was approved by assent. *Voted: 3 all in favor.*

II. OLD BUSINESS

1) Pilot Reporting – Chair McVay reminded the commissioners that he would like to take the New York Pilots incident reporting form (emailed to commissioners in Nov. 2014) and use that as a template to draft the RI State Pilot Incident Reporting Form. The Chair will make the modifications to the form and Secretary Joanne Scorpio will draft a copy for review.

Member Mouradjian made a motion for the Commission to proceed with adopting the incident reporting form. Member Capt. Fritz seconded the motion. *Voted: 3 all in favor.*

1) State Pilot Board Report – The Chair stated that Capt. David Gray did very well on his written and oral exam. Following the exam, Capt. Gray was sworn in by Chair McVay. Capt. Gray's license will be valid from May 12, 2015 through May 12, 2016 for all of Narragansett Bay.

2) Schedule changes – Chair McVay stated that commission meetings in July and August will probably be cancelled due to lack of a quorum. If there is an urgent need to communicate such as in the case of a marine incident, he said the commissioners could always schedule a conference call.

3) Regulation Review – Atty. Powers distributed a current copy of the draft regulations for the Commissioners to review beginning with Page 1, Rule 16. (All modifications are printed in red and a copy is filed in the Commission files). Member Mouradjian made a motion to accept the proposals; Member Capt. Fritz seconded the motion. *Voted: 3 all in favor.*

II. NEW BUSINESS

- 1) RAVEN Log – Member Frank Floor advised the Chair that he spoke with Chief Warren Angel from the Dept. of Administration's IT program. They discussed who from the "Do It" staff would be the most qualified to retrieve data from the RAVEN unit in the event of a marine incident. It was decided that DEM's IT technicians John Ruggeri or Warren Angel and would be the delegated personnel to retrieve the data.

Commissioners then discussed drafting a "chain-of-custody" form so the RAVEN log would go through the proper channels. Chair McVay advised that The Commission will draft a form.

III. ADJOURNMENT

Member Frank Floor made a motion for the meeting to adjourn. Member Capt. Fritz seconded the motion. The meeting adjourned at 10:30a.m.

IV. NEXT SCHEDULED MEETING

Next schedule meeting will be Thursday, August 6, 2015 beginning at approximately 9:30am at the Dept. of Environmental Management, Division of Law Enforcement, 235 Promenade Street, Rm. 250, Providence, RI 02908.